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TOWN OF BARNSTABLE

NOTICE OF MEETINGS OF TOWN DEPARTMENT AND ALL TOWN BOARDS
As Required by Chapter 28 of the Acts of 2009 which amends MGL Chapter 30 A

NAME OF PUBLIC BODY – COMMITTEE, BOARD OR COMMISSION
CAPE COD GATEWAY AIRPORT COMMISSION MEETING
480 Barnstable Road, Hyannis, MA 02601

2026 MAR 12 PM 3:06
BARNSTABLE TOWN CLERK

DATE OF MEETING: Tuesday, March 17, 2026

Check below which one applies: _____

The Clerk’s office has this meeting date already posted X

This is a special meeting which has not been posted _____

Time: 4:00 PM

PLACE: Airport Conference Room

ADDRESS: Cape Cod Gateway Airport, 480 Barnstable Road, Hyannis, MA

PUBLIC SESSION AGENDA

1. Call to Order
 - a. This meeting of the Cape Cod Gateway Commission is being recorded and broadcast on the Town of Barnstable’s Government Access Channel. In accordance with Massachusetts General Laws Chapter 30A, Section 20, I must inquire whether anyone else is recording this meeting and, if so, to please make their presence known.
2. Roll Call
3. Pledge of Allegiance
4. Minutes of the previous meetings:
January 20, 2026
5. Public Comment
6. Commissioner’s Response to Public Comment
7. Report from Sub-Committees
 - Finance (*Commissioners Weill, Bailey, Guiod*)
 - Infrastructure & Marketing (*Commissioners DiGeorge, Bierwirth, Maillho*)

PUBLIC SESSION

8. OLD BUSINESS

None

9. NEW BUSINESS

COM0326 -1 – Review & Approve WFS Corporation Jet-A Fuel Service agreement

MOTION to approve the 3-year WFS Corporation Jet-A Fuel Service agreement, in the amount of product cost of the Cape Cod Gateway Airport’s aviation gasoline, jet fuel and related products for resale. SPONSOR: Finance Subcommittee (May be acted upon)

COM0326 -2 – Review & Approve WFS Corporation Refueler agreement

MOTION to approve the WFS Corporation 3-year Refueler agreement concerning delivery, lease and return of two Jet-A fueling vehicles, in the amount of \$73,080.00. SPONSOR: Finance Subcommittee (May be acted upon)

COM0326 -3 – Review & Approve WFS Branding agreement

MOTION to approve the WFS Branding agreement authorizing Cape Cod Gateway Airport to offer Phillips 66 products, in the amount of \$0.00. SPONSOR: Finance Subcommittee (May be acted upon)

COM0326 -4 – Review & Approve Vector LLC amendment #1 for the PlaneNoise noise complaint system

MOTION to approve the Vector LLC amendment #1 for the six-month, no cost PlaneNoise noise complaint collection and capture system, in the amount of \$0.00. SPONSOR: Finance Subcommittee (May be acted upon)

COM0326 -5 – Review & Approve 211 Airport Road Non-Aviation License agreement

MOTION to approve the 211 Airport Road Non-Aviation License agreement to use premises at the Airport for parking passenger vehicles, in the amount of \$51,422.16 in minimum revenue per year. SPONSOR: Finance Subcommittee (May be acted upon)

COM0326 -6 – Review & Approve JSX lease agreement

MOTION to approve the 1-year JSX lease agreement Lease of Space in the Airport Terminal for Ticket Counter, Operations and Office Spaces to Provide Passenger and Baggage Services to Airport Patrons, in the amount of \$7,876.08 revenue. SPONSOR: Finance Subcommittee (May be acted upon)

COM0326 -7 – Discussion of the MVP Strategic Plan as to whether the commission should have management focus on up to three goals at a time or all of the goals continuously

MOTION to discuss as to whether the commission should have management focus on up to three goals at a time or all the goals continuously, in the amount of \$0.00, discussion only. SPONSOR: Finance Subcommittee (May be acted upon)

COM0326-01– Review & Approve FY26 On-Call Communications Management and Community Outreach Services scope of work as the basis for the Request for Proposal

MOTION to approve Communications Management and Community Outreach Services scope of work as the basis for the Request for Proposal. SPONSOR: Infrastructure and Marketing Subcommittee (May be acted upon)

10. Reports of Special Committees:

- Yarmouth Representative Comments

Updates:

- Snow removal
- Cape Air Hangar fire
- Projects
 - Hardstand
 - Smart Microgrid
- Leases – SSA
- Contracts
- TSA
- SD-
 - MVP SP
 - Noise
 - Policy handbook
- Fuel
- Signatures
 - All Commissioners on the WS Development National Grid Easement for Panera Bread gas service prior to leaving the conference room this evening that was approved in Feb
 - Chair sign any documents approved this evening

11. Announcements – Commissioner’s Comments

12. Matters not reasonably anticipated by the Chair

13. Adjournment – Next Meeting, April 21, 2026

Please Note: The list of matters are those reasonably anticipated by the Commission Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Council may go into executive session. The Commission may also act on items in an order other than they appear on this agenda.

PERSONS INTERESTED ARE ADVISED THAT, IN THE EVENT ANY MATTER TAKEN UP AT THE MEETING REMAINS UNFINISHED AT THE CLOSE OF THE MEETING, IT MAY BE PUT OFF TO A CONTINUED SESSION OF THIS MEETING, WITH PROPER POSTING.

For your information the section of the M.G.L. that pertains to postings of meetings is as follows: Except in an emergency, in addition to any notice otherwise required by law, a public body shall post notice of every meeting at least 48 hours prior to such meeting, excluding Saturdays, Sundays and legal holidays. In an emergency, a public body shall post notice as soon as reasonably possible prior to such meeting. Notice shall be printed in a legible, easily understandable format and shall contain: the date, time and place of such meeting and a listing of topics that the chair reasonably anticipates will be discussed at the meeting. For meetings of a local public body, notice shall be filed with the municipal clerk and posted in a manner conspicuously visible to the public at all hours in or on the municipal building in which the clerk’s office is located.